MANAGEMENT LEVEL VACANCIES:

Department of Housing and Community Development (DHCD)
The Department of Housing and Community Development is comprised of three governmental agencies: The Department of Housing and Community Development, the Housing Authority and the Redevelopment Authority. The Housing Authority and the Redevelopment Authority are quasi-governmental agencies, whereas the Department of Housing and Community Development (DHCD) serves as the County chartered department responsible for the administration of the U.S. Department of Housing & Urban Development (HUD) entitlement programs, including Community Development Block Grants (CDBG), HOME and Emergency Solutions Grant (ESG) at the local level.

1. Deputy Director/DHCD – G35 (Appointed)   Salary Range $97,133 - $188,978
This is an exempt management level supervisory, professional and administrative position, which provides key management, administrative and technical support to the Director and may be placed in charge of the Department in the absence of the Director. The incumbent is responsible for managing, directing and supervising the activities of the Community Planning and the Housing Development Divisions including the management of new financial instruments to implement redevelopment and revitalization projects and programs. The incumbent will exercise technical management and oversight for the financial resources. In addition, the incumbent will review and analyze new financial instruments to assess the interest rate, credit risk, funding risk, and operation risk. Work is performed with a wide latitude for independent judgment and action under the general supervision of the Director and is evaluated based on the achievement of the agency goals and objectives. The incumbent will also lead the Department's planning process for the Annual Action Plan, the 5 year Consolidated Plan, and other HUD studies, as required.
Housing Authority of Prince George's County (HAPGC)
The Housing Authority is responsible for providing Prince George's County residents with low to moderate incomes with safe, decent, and affordable housing. The HAPGC receives federal funds directly from the U.S. Department of Housing and Urban Development (HUD) to administer the Housing Choice Voucher program (HCV) and Public Housing programs. Most of the affordable housing assistance is in the form of rental units that must meet rigorous housing quality standards. The HAPGC also provides its participant families with programs that encourage them to become self-sufficient which may potentially lead to homeownership opportunities. The Housing Assistance Division (HAD) and Rental Assistance Division (RAD) administers and implements the federal rental assistance and public housing programs for the County.

2. Deputy Director/HAPGC – G35 (Appointed) Salary Range $97,133 - $188,978
This is an exempt management level supervisory, professional and administrative position which provides key management, administrative and technical support to the Executive Director and may be placed in charge of the Department in the absence of the Executive Director. The incumbent is responsible for the supervision of the Housing Choice Voucher program, Public Housing programs and the Housing Authority's Financial and Administrative Services Division. The primary responsibility is the management of the HAPGC's Budget, Audits, Fiscal Reports, Payment Requests and Grants Management. Work is performed with a wide latitude for independent judgment and action under the general supervision of the Executive Director and is evaluated based on the achievement of the agency goals and objectives.

3. Accounting Services Manager/HAPGC – G31 (Merit)
Salary Range $79,911 - $155,473
{Mid-Salary Range ($117,692)}
This is management level fiscal administrative work whereby the incumbent is responsible for managing the accounting function for the Housing Authority, and participates in the budgeting process for the Department of Housing and Community Development. Reporting to the HAPGC Deputy Director, the incumbent provides key management, administrative and technical assistance and services as the direct manager of the Accounting Department.

4. Community Services Manager/HAPGC – G31 (Merit)
Salary Range $79,911 - $155,473
{Mid-Salary Range ($117,692)}
This is a management level professional, supervisory and administrative position which provides management oversight to the Rental Assistance Division (RAD). The incumbent is responsible for the planning, budgeting, and overall administration of approximately ten rental assistance programs. This is a senior level position requiring vision, independent judgment, creativity and the ability to integrate a complex of Federal, State and Local administrative requirements. The work is performed in a highly automated environment. The incumbent is responsible for designing, implementing and monitoring large scale and complex administrative systems.
Redevelopment Authority of Prince George's County (RDA)
The Redevelopment Authority's primary responsibility is the implementation of large-scale
development capital projects, neighborhood improvement programs and community development
projects. The Redevelopment Authority develops, redevelops, revitalizes and preserves targeted
communities with an emphasis on communities within the Beltway in support of the County
Executive's priorities of community development, transit-oriented development, and affordable work
and market-rate housing.

5. **Associate Director/RDA – G33 (Merit)**
   **Salary Range $68,102 - $171,408**
   **(Mid-Salary Range ($129,755))**
This is a highly responsible professional management level supervisory position which provides key
management, administrative and technical support to the Executive Director and DHCD Director in
the administration of the Authority including Personnel and Financial Services. The incumbent will
exercise technical management and oversight for the large-scale redevelopment capital projects,
revitalization program and community development projects. The incumbent is responsible for
supervision of the RDA staff and coordinating efforts with the Redevelopment Authority Board of
Directors. Work is performed with a wide latitude for independent judgment and action under the
general supervision of the DHCD Director and is evaluated based on the achievement of the agency
goals and objectives.

6. **Community Service Manager/RDA – G31 (Merit)**
   **Salary Range $79,911 - $155,473**
   **(Mid-Salary Range ($117,692))**
This is a management level professional, supervisory and administrative position which provides
management oversight responsibility for several major components/initiatives of the Redevelopment
Authority. Incumbent plays a key and pivotal role by assisting the RDA Executive Director with
strategic planning and agency goal setting, project/program design, budgeting, staffing,
program/project evaluation, compliance and stakeholder relations. All work is complex and
multifaceted requiring excellent problem solving, creativity, and the ability to work with multiple
agencies and stakeholders.